



**MINISTRY OF HOME AFFAIRS (GUYANA)
IMMIGRATION SUPPORT SERVICES
APPLICATION FORM FOR EMPLOYMENT VISA
(EXTENSION OF STAY / WORK PERMIT/ MULTIPLE ENTRY VISA)**

INSTRUCTIONS TO APPLICANT:

- You are required to complete form in **BLOCK CAPITALS**.
- You are required to complete all sections of the application, and affix your signature. Failure to do so will affect processing of application.
- Take a moment to read the section on page 2.

Attach
one (1) recent
passport size
photograph

A. BUSINESS PERSON'S INFORMATION

Name: First _____ Middle _____ Surname _____
 Sex: Male Female Date of Birth: _____ / _____ / _____ Marital Status: _____
yyyy / mm / dd
 Nationality: _____ Passport No.: _____ Issued Date: _____ Expiry Date: _____
 Local Address/Hotel: _____
 Occupation: _____ Nature of Business: _____
 Name of Business: _____
 Address of Business: _____
 Embassy or Consulate where Visa was granted: _____
 Date of Entry in Guyana: _____ Duration of Stay Approved on Arrival: _____
 Date of Last Work Permit/Extension: _____ / _____ / _____
yyyy / mm / dd
 Telephone No.: _____ Fax No.: _____ Email Address: _____

B. SPONSOR'S INFORMATION

Name: _____
 Address: _____
 Type of Business you Own /Operate: _____
 How long is the Business in Operation: _____ Is the Business Registered: Yes No
 State the Name of any other Business you Own/Operate: _____
 Telephone No.: _____ Fax No.: _____ Email Address: _____

C. SPOUSE AND CHILDREN IN GUYANA (IF NOT GUYANESE)

Name of Spouse: _____ Occupation of Spouse: _____
 Name of Children: _____
 Other Family Member(s): _____

Note: A separate application form is to be submitted for spouse/other adult relative.

D. DECLARATION

I, hereby, declare that the information provided by me is true and correct.

Signature of Applicant (Sponsor)

Date

Supporting Documents to be submitted

1. A letter addressed to the Head, Immigration Support Services, Ministry of Home Affairs requesting Employment Visa (Extension of Stay/Work Permit) for business person. A brief history of the business is to be
2. Copy of Business Registration.
3. Copy of Income Tax Liability Statement and NIS Compliance Return.
4. Copy of the applicant's and sponsor entire passport which should include all entry stamps.
5. Police Clearance, Medical and Contract of applicant.

IMPORTANT

- Extension of stay will be granted for a period of three (3) years.
- Processing fee - \$28,700 (US\$140) for each extension, payable in cash or Manager's cheque.
- Failure to submit **ALL** supporting documents will affect processing of application.
- The estimated processing time for application is one (1) month.